



**The Public Meeting of the  
South Eastern Health & Social Care Trust Board  
will be held on Wednesday 28 March 2018 at 11.00 am  
in the Great Hall, Downshire Hospital, Downpatrick**

**A G E N D A (1<sup>st</sup> draft)**

No.	Items for discussion	Paper No. /Action
	Patient/Client Story (Mr Whittle)	
1.0	Apologies	
2.0	Declaration of potential conflict of interests with any business items on the agenda	
3.0	Chairman's Business	
4.0	Chief Executive's Business	
5.0	Minutes of the previous meeting held on 28 February 2018	For approval
6.0	Matters arising from the previous minutes	
7.0	New Business Items	
<b>For Discussion and/or Approval</b>		
	Financial Report for period ended 31 January 2018 (Mr Guckian)	Paper No. SET/??/18 For discussion
	Performance Management Reports <ul style="list-style-type: none"> <li>• Scorecard (Ms Coulter)</li> <li>• Dashboard (Ms Coulter)</li> </ul>	Paper No. SET/??/18 Paper No. SET/??/18 (to be tabled at meeting)  For discussion
	Report on the Outcome of the Board Governance Self-Assessment Tool [including report on the Independent Verification of tool by Mrs Hewitt, Associate, HSC Leadership Centre] (Mrs Weir)	Paper No. SET/??/18 For approval
	Draft Equality Action Based Plan and Disability Action Plan (Mrs Weir)	Paper No. SET/??/18 For approval

No.	Items for discussion	Paper No. /Action
	<b>For Information/Noting</b>	
	Report and minutes of the Governance Assurance Committee and associated papers:- <ul style="list-style-type: none"> <li>• Revised Terms of Reference and Programme of Work;</li> <li>• Annual Report of Governance Assurance Committee;</li> <li>• Report of the Review of Effectiveness of the Committee</li> </ul>	Paper No. SET/??/18 For information  Paper No. SET/??/18 Paper No. SET/??/18 For approval  Paper No. SET/??/18 Paper No. SET/??/18 For information
8.0	Any Other Business	
9.0	Date and venue of next meeting  <i>Wednesday 30 May 2018 at 11.00 am in the Conference Room, Trinity Conference Centre, Lisburn</i>	

Anyone wishing to address the Board on an agenda item must put their request in writing to Miss Irene Low, Board Secretary, Trust Headquarters, Ulster Hospital, Belfast BT16 1RH (e-mail: [irene.low@setrust.hscni.net](mailto:irene.low@setrust.hscni.net)) **before 12 noon on Tuesday 20 March 2018**

**Irene Low (Miss)**  
**Board Secretary**  
**Assistant Director: Risk Management & Governance**