

Paper No. SET/20a– 20f/18	
For discussion	
For approval	✓
For information/noting	✓

Date of Trust Board Meeting: 28 March 2018

Confidential or Public Agenda: Public

Agenda item: Minutes of the Governance Assurance Committee meeting held on 21 March 2018

1.0 Introduction

This attached minutes provide a report on the last meeting of the Governance Assurance Committee held on 21 March 2018, chaired by Dr Maura Briscoe, Non-Executive Director.

2.0 Background information

The Trust Board has five sub committees, one of which is the Governance Assurance Committee. All sub committees are required to submit minutes of their meetings to the Trust Board and to highlight key issues and/or areas of concern that require attention.

3.0 Brief summary of key points contained in the paper/s

The minutes of the meeting held on 21 March 2018 [Paper No. SET/20b/18] are attached, for information. There are no areas of concern requiring the attention of the Trust Board. Two presentations on the work of the Corporate Control and Safety, Quality Improvement & Innovation Committees were presented to members.

The following documents were also discussed and reviewed at the meeting and are presented to the Trust Board for approval and/or information:-

- Updated Terms of Reference [Paper No. SET/20c/18] and Programme of Work [Paper No. SET/20d/18] (for approval) – there are no significant changes/amendments to these documents;
- Report on the Review of Effectiveness of the Committee [Paper No. SET/20e/18] (for information); and
- Annual Report of the Governance Assurance 2017/18 [Paper No. SET/20f/18] (for information);

4.0 Recommendation/s for the Trust Board (please state if the paper/s is for information/noting or for approval by Board members)

To note, for information, the minutes of the meeting of the Governance Assurance

Committee held on 21 March 2018 together with the Report of the Review of the Effectiveness of the Committee – 2017/18 and the Annual Report of the Governance Assurance Committee 2017/18.

To note, for approval, the Updated Terms of Reference and Programme of Work for the Governance Assurance Committee for 2018/19

Lead Director: Dr Maura Briscoe

Designation: Non-Executive Director

Date: 22 March 2018

Cover Sheet for Trust Board _June 2015