

<b>Paper No. SET/56/18</b>	
	<b>Tick One ✓</b>
For discussion	
For approval	
For information/noting	✓

**Date of Trust Board Meeting:** 29 August 2018  
**Confidential or Public Agenda:** Public  
**Agenda item:** Update – Charitable Trust Funds meeting held on 6 June 2018

## **1.0 Introduction**

This paper provides a report on the last meeting of the Charitable Trust Funds Committee held on 6 June 2018, chaired by Mrs Helen Minford, Non-Executive Director.

## **2.0 Background information**

The Trust Board has five sub committees, one of which is the Charitable Trust Funds. All sub committees are required to submit minutes of their meetings to the Trust Board and to highlight any key issues and/or areas of concern.

## **3.0 Brief summary of key points contained in the paper/s**

Normally, the minutes of the Charitable Funds Committee are presented to the Trust Board at the next meeting following the Charitable Funds meeting ie, 21 June 2018. However, as the last meeting had detailed discussion on the Charitable Fund Annual Accounts the minutes will not be released until the August Trust Board meeting after the Accounts are laid at the Assembly (post June 2018). Key issues discussed at the meeting are highlighted below:-

- Draft Charitable Funds Accounts 2017/18 and Letter of Representation; and
- Draft Report to those Charged with Governance

## **4.0 Recommendation/s for the Trust Board (please state if the paper/s is for information/noting or for approval by Board members)**

To note, for information, the minutes of the Charitable Funds Committee meeting held on 6 June 2018.

**Lead Director:** Mrs Helen Minford

**Designation:** Non-Executive Director

**Date:** 20 August 2018