South Eastern Health and Social Care Trust

POW with tracked changes for 2019/20

Charitable Funds Committee
Programme of Work

Month	Charitable Funds Meetings	Charitable Funds Work – outside of meeting
January	Review Financial Report on Charitable Trust Funds for the period up to 31 December Discuss items for the Annual Report Standing Agenda item - Update on Common Investment Fund meetings ~~Standing Agenda item – New and/or updated proposals for use of Charitable Funds~~ Internal Audit Reports on CTF (if relevant) Review Committee's Terms of Reference / Programme of Work Review Committee's effectiveness	
February		Report to Trust Board Meeting (ref January meeting) Setting and approval of budgets for incoming year
March		
April		Comment and input to the draft Governance Statement Review of the draft accounts (Public/CTF combined
May		
June	One item agenda meeting held to approve the draft CTF Accounts prior to presentation to the Audit Committee Receive the draft Report to those Charged with Governance (RTTCWG)	
July		
August		
September	Approve schedule of dates for meetings for incoming year Review Financial Report on Charitable Trust Funds for the period up to 31 August Standing Agenda item - Update on Common Investment Fund meetings ~~Standing Agenda item – New and/or updated proposals for use of Charitable Funds~~ Internal Audit Reports on CTF (if relevant) Receive the final Report to those Charged with Governance (RTTCWG)	Report to the Trust Board meeting – ref September Meeting) Comment and input to the Mid-year Assurance Statement
October		
November		
December		

Comment [LI1]: Remove this item as it is included in finance report

Comment [LI2]: Remove this item as it is included in finance report