



Paper No. SET/34a– 34f/19	
For discussion	
For approval	✓
For information/noting	✓

Date of Trust Board Meeting: 29 May 2019

Confidential or Public Agenda: Public

Agenda item: Minutes of the Governance Assurance Committee meeting held on 13 March 2019

1.0 Introduction

The attached minutes provide a report on the last meeting of the Governance Assurance Committee held on 13 March 2019, chaired by Dr Maura Briscoe, Non-Executive Director.

2.0 Background information

The Trust Board has five sub committees, one of which is the Governance Assurance Committee. All sub committees are required to submit minutes of their meetings to the Trust Board and to highlight key issues and/or areas of concern that require attention.

3.0 Brief summary of key points contained in the paper/s

The minutes of the meeting held on 13 March 2019 [Paper No. SET/34 b/19] are attached, for information. There are no areas of concern requiring the attention of the Trust Board.

The following documents were also discussed and reviewed at the meeting and are presented to the Trust Board for approval and/or information:-

- Updated Terms of Reference [Paper No. SET/34c/19] and Programme of Work [Paper No. SET/34d/19] in tracked changes format (for approval) – there are no significant changes/amendments to these documents;
- Report on the Review of Effectiveness of the Committee [Paper No. SET/34e/19] (for information); and
- Annual Report of the Governance Assurance 2018/19 [Paper No. SET/34f/19] (for approval);

4.0 Recommendation/s for the Trust Board (please state if the paper/s is for information/noting or for approval by Board members)

To note, for information, the minutes of the meeting of the Governance Assurance Committee held on 13 March 2019 together with the Report of the Review of the Effectiveness of the Committee – 2018/19.

To note, for approval, the Updated Terms of Reference and Programme of Work for the Governance Assurance Committee and the Annual Report of the Governance Assurance Committee for 2019/20.

Lead Director: Dr Maura Briscoe

Designation: Non-Executive Director

Date: 13 May 2019.

Cover Sheet for Trust Board _June 2015