



**The Public Meeting of the
South Eastern Health & Social Care Trust Board
will be held on Wednesday 29 May 2019 at 11.00 am
in the QIIC, Trust Headquarters, Ulster Hospital**

A G E N D A (1st draft)

No.	Items for discussion	Paper No. /Action
	Patient Story (insert name of Director)	
1.0	Apologies	
2.0	Declaration of potential conflict of interests with any business items on the agenda	
3.0	Chairman's Business	
4.0	Chief Executive's Business	
5.0	Minutes of the previous meetings held on 20 March 2019 (copy attached)	For approval
6.0	Matters arising from the previous minutes	
	6.1 Update – Performance Management Framework (Ms Coulter)	
	6.2 Update – Pressure relieving mattresses – contract position (Mr Morgan)	
7.0	New Business Items	
	For Discussion and/or Approval	
	7.1 Performance Management Reports <ul style="list-style-type: none"> • Briefing Paper • Annual Performance Report 2018/19 • Annual Year-end Performance Management Report 2018/19 	Paper No. SET/??/19 Paper No. SET/??/19 Paper No. SET/??/19 For discussion
	7.2 Transformation Programme (Ms Coulter)	Paper No. SET/??/19 For discussion

	7.3	Draft report on the Board Assurance Framework/Corporate Risk Registers 2019/20 (Mrs Weir)	Paper No. SET/??/19 For approval
	7.4	Report - RQIA Review of Governance of Outpatient Services – Early Findings on Safeguarding (Ms Mongan)	Paper No. SET/??/19 For approval
	7.5	Annual Report on Delegated Statutory Functions & Corporate Parenting (Ms Mongan) Presentation by [insert name/designation] – to be confirmed	Paper No. SET/??/19 For approval
	7.6	Delayed discharges in Mental Health & Learning Disability Services (Mr Bradley)	Paper No. SET/??/19 For discussion
	For Information/Noting		
	7.7	Celebration of Nursing & Midwifery Report 2018 (Ms Patterson)	Paper No. SET/??/19 For information
	7.8	Report on the outcome of the Organisational Controls Assurance Standards 2018/19 (Mrs Weir)	Paper No. SET/??/19 For information
	7.9	Update – Implications of the Rural Needs Act 2016 for South Eastern Trust (Ms Coulter)	Paper No. SET/??/19 For information
	7.10	Update report – Monthly Target, Monthly Monitoring Report, Infection Control issues (Ms Patterson)	Paper No. SET/??/19 For information
	7.11	Report and minutes of the Governance Assurance Committee meeting held on 13 March 2019 and the Report of the Review of Effectiveness of the Committee 2018/19 (Dr Briscoe) Governance Assurance Committee Terms of Reference and Programme of Work and Annual Report 2018/19 (Dr Briscoe)	Paper No. SET/??/19 For information Paper No. SET/??/19 For approval
	7.12	Report of the Audit Committee meeting held on 9 May 2019 and the Report of the Review of Effectiveness of Audit Committee 2018/19 (Mr Brady) Audit Committee Terms of Reference and Programme of Work (Mr Brady)	Paper No. SET/??/19 For information Paper No. SET/??/19 For approval

8.0	Any Other Business	
9.0	Date and venue of next meeting <i>Wednesday 26 June 2019 at 11.00 am in the Great Hall, Downshire Hospital, Downpatrick</i>	

Anyone wishing to address the Board on an agenda item must put their request in writing to Miss Irene Low, Board Secretary, Trust Headquarters, Ulster Hospital, Belfast BT16 1RH (e-mail: irene.low@setrust.hscni.net) **before 12 noon on Tuesday 21 May 2019.**

Irene Low (Miss)
Board Secretary
Assistant Director: Risk Management & Governance

DRAFT