



2 September 2025

**Our Ref:** FOI 1297

Dear

**Freedom of Information Act 2000  
Information in relation to Pembroke Lodge**

I am writing to confirm that the South Eastern Health & Social Care Trust (the Trust) has now completed its search for information relating to above which you requested on 22 July 2025. Please accept my apologies for the delay in responding to your request. Thank you for your understanding and forbearance.

A response to each of the questions raised has been provided by the Adult Services and Prison Healthcare Directorate and is attached in Appendix A.

If you are unhappy as to how this request has been handled, you have the right to seek a review within the Trust in the first instance. You should write to the Information Governance Department, Lough House, Ards Community Hospital ([informationgovernance@setrust.hscni.net](mailto:informationgovernance@setrust.hscni.net)) within two months of the date of this response and your complaint will be considered and a response provided, within 20 working days of receipt.

If, after receiving a response, you remain unhappy, you can refer your complaint to the Information Commissioner at The Information Commissioner's Office –Northern Ireland, 3rd Floor, 14 Cromac Place, Belfast, BT7 2JB. It is important to note that if you refer any matter to the Information Commissioner, you will need to show evidence of having gone through the Trust's internal review procedure to try to resolve the matter with the Trust in the first instance.

If you have any queries about this letter, please do not hesitate to contact me. Please remember to quote the reference number above in any future communications.

Yours sincerely

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**Rebecca Manning**  
**Information Governance Officer**

*I am writing this FOI request, to request a copy of:*

**Q1. Any Report produced by SE Trust Estates, since 2017, into Fire Safety at Pembroke Lodge, Poleglass, Belfast.**

A1. The Trust Estates department did not produce a report. Fire safety advice was provided based on a fire risk assessment completed by Choice Housing Association.

**Q2. Any copies of the date/s and minutes on any meetings at which the decision was taken, and that decision affirmed at subsequent meetings, by the SE Trust, to bar care workers from Lisburn Supported Living, from entering that Pembroke Lodge Sheltered Flats building, run by Choice Housing, on 50 Pembroke Loop Road, in Poleglass, Belfast, BT17 0PH due to a perceived fire risk.**

A2. The Trust does not hold any minutes of discussions held in relation to Pembroke Lodge.

**Q3. In particular, I wish to know what evidence exists that today, 21st July 2025, there is a fire risk to Lisburn Supported Living care workers, from entering the building.**

A3. The fire risk assessment completed by Choice Housing Association, indicates that the building does not meet the required standards of a workplace.