



17 September 2025

**Our Ref:** FOI 1337

Dear

**Freedom of Information Act 2000  
Information in relation to Staff Employed within the Trust Minor Injury &  
Emergency Departments**

I am writing to confirm that the South Eastern Health & Social Care Trust (the Trust) has now completed its search for information relating to above which you requested on 8 August 2025. Please accept my apologies for the delay in responding to your request. Thank you for your understanding and forbearance.

A response to each of the questions raised has been provided by the Medicine, Unscheduled Care and Cancer Services Directorate and is attached in Appendix A.

If you are unhappy as to how this request has been handled, you have the right to seek a review within the Trust in the first instance. You should write to the Information Governance Department, Lough House, Ards Community Hospital ([informationgovernance@setrust.hscni.net](mailto:informationgovernance@setrust.hscni.net)) within two months of the date of this response and your complaint will be considered and a response provided, within 20 working days of receipt.

If, after receiving a response, you remain unhappy, you can refer your complaint to the Information Commissioner at The Information Commissioner's Office –Northern Ireland, 3rd Floor, 14 Cromac Place, Belfast, BT7 2JB. It is important to note that if you refer any matter to the Information Commissioner, you will need to show evidence of having gone through the Trust's internal review procedure to try to resolve the matter with the Trust in the first instance.

If you have any queries about this letter, please do not hesitate to contact me. Please remember to quote the reference number above in any future communications.

Yours sincerely

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**Rebecca Manning**  
**Information Governance Officer**

**Clinical Staff is used in this request to denote employees (servants/agents) of SEHSCT who are actively involved in the medical care of patients at ED (Emergency Department) and MIU (Minor Injuries Unit) but not limited to doctors and nursing staff. Clinical staff includes those involved in the provision of radiology (X-Ray) and other diagnostic devices and procedures.**

**Q1. How many employees are employed by the Trust in the ED & MIU at UHD (Ulster Hospital)? Please provide a breakdown of these two separate units and roles. E.g. ED 4 x Doctors, 8 Triage Nurses, 1 x radiographer etc**

A1. Please see Table 1 for the number of employees employed by the Trust in the Emergency Department (ED) and the Minor Injuries Unit (MIU) at Ulster hospital. Please note that the Trust is unable to provide a breakdown by ED and MIU because they are not categorised as two separate units on the Trust reporting system. Please be advised that other clinical staff such as radiology provide services to the Trust as a whole with individual departments not being separately identifiable.

Table 1

Service Category	Headcount	WTE*
<b>Medical and Dental</b>		
Consultant	32	31.30
Speciality Doctor	30	28.97
Speciality Registrar	5	5
Specialist	4	3.8
Associate Specialist	1	0.9
<b>Nursing &amp; Midwifery</b>		
Acute Nurse Band 5	88	82.4
Acute Deputy Ward Sister/Charge Nurse Band 6	33	30.6
Acute Nurse Support Band 3	27	23.19
Acute Ward Sister/Charge Nurse Band 7	16	14.65
Paediatric Nurse Band 5	5	4.6
Nurse Manager Band 8a	4	4
Teacher/Trainer Band 7	2	2

\*Whole time equivalent

**Q2. What is the overall cost in salaries for these two departments for the financial year April 2024 - April 2025. This should include overtime payments made for the same period?**

A2. Medical and Nursing costs for ED/MIU for the year to 31 March 2025 was £27.7m. Other clinical staff such as radiology provide services to the Trust

as a whole with individual department costs not being separately identifiable.

**Q3. What proportion of this figure is payable overtime?**

A3. £80,000 of the above figure relates to overtime.

**Q4. *\*\*Exigency in duty of care. Does the UHD operate an exigency of duty of care policy/process for employees who would otherwise be captured in this request? i.e. clinical staff (as defined) at the outset of this enquiry.***

***\*\* Exigency refers to the retention of staff beyond their immediate duty hours in the event of patient treatment needing to be diagnosed/continued which otherwise extends beyond the point at which an employee would otherwise be relieved by the attendance of a replacement employee of a similar skill base. (one for one).***

A4. No, the Trust does not operate an exigency of duty of care policy/process for employees.  
While a staff member may stay beyond the end of their shift to complete a specific task, all staff are encouraged to handover care and leave their rostered shift on time. The Trust does not operate a 'one for one' roster for either doctors or nurses.

**Q5. *Can a clinical employee leave their post at the end of a shift regardless as to whether or not such relief has been forthcoming?***

A5. Yes, staff are encouraged to complete their shift on time.

**Q6. *If The Trust implements a policy at (4) above, please provide a copy of same.***

A6. The Trust does not have a exigency of duty of care policy.