



Paper No. SET/45/19	
	Tick One ✓
For discussion	
For approval	✓
For information/noting	✓

Date of Trust Board Meeting: 26 June 2019
Confidential or Public Agenda: Public
Agenda item: Update – Charitable Trust Funds meeting held on 5 June 2019

1.0 Introduction

This paper provides a report on the last meeting of the Charitable Trust Funds Committee held on 5 June 2019, chaired by Mrs Helen Minford, Non-Executive Director.

2.0 Background information

The Trust Board has five sub committees, one of which is the Charitable Trust Funds. All sub committees are required to submit minutes of their meetings to the Trust Board and to highlight any key issues and/or areas of concern.

3.0 Brief summary of key points contained in the paper/s

Normally, the minutes of the Charitable Funds Committee are presented to the Trust Board at the next meeting following the Charitable Funds meeting ie, June 2019. However, as the last meeting had detailed discussion on the Charitable Fund Annual Accounts the minutes will not be released until the August Trust Board meeting after the Accounts are laid at the Assembly (circa June 2019). The key issue/s discussed at the last meeting held on 5 June 2019 were:-

- Minor revisions to the Committee’s TOR (copy attached in tracked changes format);
- Presentation of the draft Charitable Funds Accounts and Letter of Representation;
- Draft Report to those Charged with Governance; and

4.0 Recommendation/s for the Trust Board (please state if the paper/s is for information/noting or for approval by Board members)

To note the update in respect of the Charitable Funds Committee meeting held on 5 June 2019 and approval of the revised Terms of Reference.

Lead Director: Mrs Helen Minford
Designation: Non-Executive Director
Date: 19 June 2019