South Eastern Health and Social Care Trust

Paper No: SET/96/26	
Trust Board Meeting: 24 June 2026	
Public Agenda Item 7.3	

Title of Paper: **Trust Board Standing Orders**			
For Decision	**For Assurance**	**For Information**	**For Discussion**

1.0	**Background:**
	Mrs Martine McNally, Trust Board Secretary, has undertaken a review of Trust Board Standing Orders and a proposed revised version is before Members with a recommendation to approve.
2.0	**Key Issues:**
	A number of revisions have been proposed – the most significant being the establishment of a new Patient Safety & Quality Committee and the standing down of the Governance Assurance Committee. The remits of a number of Board Committees has also been updated to reflect changes agreed by those Committees as part of their own annual Terms of Reference review.
3.0	**Link to Strategic Objectives:**
	Our People ☐ Population Health & Health Inequalities ☐ Delivering Care Closer to Home ☐ Hospital Care ☐ Safety, Quality and Experience of Care ☒
4.0	**Resource Implications (inc Organisational, Financial, Human Resources):**
	1. Organisational
	None identified.
	2. Financial
	None identified.
	3. Human Resources
	None identified.
	4. Environmental Factors? Yes ☐ No ☒
5.0	**Impact on Safety, Quality and Experience (SQE):**
	1. Safety
	The establishment of a new Patient Safety & Quality Committee aims to strengthen SQE across the Trust.

	2. Quality
	A regular review of Standing Orders ensures Trust Board remains compliance with best practice in terms of corporate governance.
	3. Experience
	As noted above.
6.0	**Key Risks and Proposals to Mitigate:**
	1. Key Risks
	None.
	2. Proposals to Mitigate
	Not applicable.
7.0	**Risk Register:**
	It is listed on BAF? Yes ☐ No ☒ Is it listed on CRR? Yes ☐ No ☒

Lead Director:	**Claire Smyth, Director of People & Organisational Development**
Date:	**18 June 2026**

Reasons for Paper Presentation

Approval	*Used when an item requires a formal agreement or endorsement by the meeting / committee members. Examples are approving minutes, budgets, proposals or policies.*
Assurance	*Used when an item can be measured against a certain criteria / standard. Examples are a project is on course with delivery or financial targets are being met.*
Information	*Used when an item is presented for the purpose of updating or informing the attendees without requiring a decision or action, such as reports, updates, or announcements.*
Discussion	*Used when an item is listed primarily for open discussion, brainstorming or gathering input from the members without requiring an immediate decision.*