South Eastern Health and Social Care Trust

Paper No: SET/163/26
Trust Board Meeting: 30 September 2026
Public Agenda Item 4.10

Title of Paper:	**Review of Trust Board Standing Orders**		
For Decision	~~**For Assurance**~~	~~**For Information**~~	~~**For Discussion**~~

1.0	**Background:**
	Mrs Martine McNally, Trust Board Secretary, has undertaken a review of Trust Board Standing Orders and a proposed revised version is before Members with a recommendation to approve.
2.0	**Key Issues:**
	A number of revisions have been proposed – the most significant being the establishment of a new Patient Safety & Quality Committee and the standing down of the Governance Assurance Committee. Please find attached tracked version (**SET/164/26**) and clean version (**SET/165/26**) for your consideration. The remits of a number of Board Committees has also been updated to reflect changes agreed by those Committees as part of their own annual Terms of Reference review. Members are asked to approve the clean version.
3.0	**Link to Strategic Objectives:**
	Our People ☐ Population Health & Health Inequalities ☐ Delivering Care Closer to Home ☐ Hospital Care ☐ Safety, Quality and Experience of Care ☒
4.0	**Resource Implications (inc Organisational, Financial, Human Resources):**
	1. Organisational
	None identified.
	2. Financial
	None identified.
	3. Human Resources
	None identified.
	4. Environmental Factors Yes ☐ No ☒

5.0	**Impact on Safety, Quality and Experience (SQE):**
	1. Safety
	The establishment of a new Patient Safety & Quality Committee aims to strengthen SQE across the Trust.
	2. Quality
	A regular review of Standing Orders ensures Trust Board remains compliance with best practice in terms of corporate governance.
	3. Experience
	As noted above.
6.0	**Key Risks and Proposals to Mitigate:**
	1. Key Risks
	None.
	2. Proposals to Mitigate
	Not applicable.
7.0	**Risk Register:**
	It is listed on BAF? Yes ☐ No ☒ Is it listed on CRR? Yes ☐ No ☒

Lead Director:	**Claire Smyth, Director of People & Organisational Development**
Date:	**23 September 2026**

Reasons for Paper Presentation

Decision	*Used when an item requires a formal agreement or endorsement by the meeting / committee members. Examples are approving minutes, budgets, proposals or policies.*
Assurance	*Used when an item can be measured against a certain criteria / standard. Examples are a project is on course with delivery or financial targets are being met.*
Information	*Used when an item is presented for the purpose of updating or informing the attendees without requiring a decision or action, such as reports, updates, or announcements.*
Discussion	*Used when an item is listed primarily for open discussion, brainstorming or gathering input from the members without requiring an immediate decision.*