

# **SOUTH EASTERN HEALTH AND SOCIAL CARE TRUST**

## **Minutes of the Annual Public Meeting of the South Eastern Health and Social Care Trust Board held on Wednesday 27 September 2017 at 10.00 am in the Hub, QICC, Ulster Hospital**

**PRESENT:** Mr C McKenna, Chairman  
Mr H McCaughey, Chief Executive  
Dr M Briscoe, Non-Executive Director  
Mr N Brady, Non-Executive Director  
Mr M Mawhinney, Non-Executive Director  
Ms H Minford, Non-Executive Director  
Ms J O'Hagan, Non-Executive Director  
Ms L O'Neill, Non-Executive Director  
Mr J Patton, Non-Executive Director  
Mr N Guckian, Director of Finance and Estates  
Mr C Martyn, Medical Director  
Ms N Patterson, Director of Primary Care, Older People and Executive Director of Nursing  
Mr B Whittle, Director of Children's Services & Executive Director of Social Work

**IN ATTENDANCE:** Ms R Coulter, Director of Planning, Performance & Informatics  
Mr S McGoran, Director of Hospital Services  
Ms B Mongan, Director of Adult Services and Prison Healthcare  
Miss I Low, Board Secretary/Assistant Director, Risk Management & Governance  
Miss C Hughes, Personal Assistant

**APOLOGIES:** Mrs M Weir, Director of Human Resources and Corporate Affairs

### **OPENING REMARKS**

**The Chairman** welcomed everyone to the meeting.

#### **01/17 CHAIRMAN'S ADDRESS**

The **Chairman** outlined the programme for the meeting and introduced the Trust Board members. He paid tribute to former Non-Executive Directors (Francesca Graham; Nigel Mansley and John Trethowan) and welcomed new members (Helen Minford; Joan O'Hagan; Laura O'Neill and Jonathan Patton).

During his presentation the **Chairman** outlined the changes which have occurred since the Trust's inception ten years ago, ie the population has grown by 21,000, significant increases in treatments provided by District Nursing and the Renal Unit, together with the opening of the new Critical Care Complex and Inpatient Ward Block. He noted the launch of Shopmobility at the Ulster Hospital and expressed appreciation for the Volunteers across the Trust whose services enhance the users experience.

The Chairman's Charity, Kiwoko Project, has had a busy year of fundraising events and activities which enables a monthly donation to be provided as well as funding for projects such as water sterilisation and assisting with repairs to their ultrasound equipment.

In October 2016 the annual Chairman's Awards took place with an increased entry (105 submissions) and the **Chairman** congratulated all the winners, and the SET Recovery College who were the overall winners.

The **Chairman** noted that the Trust Board Sub-Committees (Audit Committee; Governance Assurance Committee and Lessons Learnt Sub-Committee) continue to provide robust assurance in terms of integrated governance and internal control systems.

In conclusion the **Chairman** recognised the unprecedented rise in the number of patients and clients seeking care which has put significant pressure on staff. He paid tribute to all staff, on behalf of Trust Board, for their commitment and dedication throughout the year. He encouraged attendees to take home copies of the Annual Report & Accounts to review the Trust's achievements during 2016/17.

## **02/17 CHIEF EXECUTIVE'S ADDRESS**

**Mr McCaughey** outlined the main achievements during 2016/17, including:-

- Increased performance as detailed in the Annual Report & Accounts.
- SQE - Quality Improvement Academy, national recognition.
- Caring Communities initiatives.
- Family Support hubs within Children's Services.
- An extension of Adults Recovery College model within Mental Health.
- Alternatives to hospital care, including enhanced care at home, ambulatory care models, falls prevention, etc.
- The opening of the new Inpatient Ward Block and the construction of the Acute Services Block.
- The plans for Lisburn Primary and Community Care Centre.

There is a requirement for the reform of Health Services across Northern Ireland and he hoped that the reforms indicated in Delivering Together and the Bengoa Report would be implemented.

**Mr McCaughey** highlighted in particular the contribution of all staff during a period of pressure on services (5% - 6% growth each year). During recent weeks there had been a period of significant pressure across Hospital and Community Care services. He referred attendees to his blog on 15 September 2017 which outlined his visit to staff on wards and detailed the team working and acts of kindness and compassion which mean so much to patients. He advised that the dedication of staff is an inspiration to senior executives and their fabulous work keeps everyone going.

Reference was made at this juncture, to the 'Chief Executive's Blog' dated 15 September 2017, written following a difficult and pressurised week across all the Trust's hospitals and in community care. Mr McCaughey said that when he visited the wards on this day, he was struck by the resilience of staff and their determination

to continue to give the care they would want to give, to every patient. He said their frustration arose when the pressure meant they could not give every patient the time and care they would like. He was struck when talking to staff in ED and the wards, about how they highlighted their togetherness, the team work and how everyone pulled together and helped each other out. Concluding his comments, he said, *“I am incredibly proud and humbled by what our staff do and we should never forget the difference they make or the value they add to our society.”*

A brief video outlining developments during 2016/17 was shown.

### **03/17 PRESENTATION OF THE ANNUAL REPORT AND ACCOUNTS 2016/17**

During a detailed presentation **Mr Guckian** advised that 2016/17 was a very challenging year with rising demand for services and challenging efficiency savings. The Trust reported a small surplus of £54k and he commended all staff for their hard work in this achievement. The following points were highlighted:-

- The Accounts have been unqualified by our Auditors.
- We have spent over £600m on Health & Social Care for our local population.
- £127m was spent on care outside the statutory sector – mostly payroll costs of partner organisations.
- The Trust employed approximately 8,800 whole time equivalent staff on average.
- Management Costs are 3.5% of our income which is slightly lower than last year (3.7%).

A final key financial target is to control capital expenditure and in 2016/17 the Trust utilised £51.81m of our total £51.82 Capital Resource Limit.

**Mr Guckian** stressed the importance, and appreciation of, the commitment and professionalism of all staff in order to continue to deliver high quality services.

In relation to 2017/18, **Mr Guckian** noted that six months into the financial year there are significant performance and service challenges. The Trust continues to work positively with all stakeholders to provide services in the future.

### **04/17 QUESTIONS FROM THE FLOOR**

There were no questions from attendees.

### **05/17 CLOSE OF MEETING**

The **Chairman** closed the meeting and invited all present to hospitality and informal discussion.

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**Mr Colm McKenna**  
**Chairman**

Date \_\_\_\_\_