



Paper No. SET/29/17 – SET29d/17	
	Tick One ✓
For discussion	
For approval	✓
For information/noting	✓

Date of Trust Board Meeting: 31 May 2017
Confidential or Public Agenda: Public
Agenda item: 7.9 – Minutes of the Charitable Trust Funds meeting held on 29 March 2017

1.0 Introduction

This paper provides a report on the last meeting of the Charitable Trust Funds Committee held on 29 March 2017, chaired by Mrs Helen Minford, Non-Executive Director.

2.0 Background information

The Trust Board has five sub committees, one of which is the Charitable Trust Funds. All sub committees are required to submit minutes of their meetings to the Trust Board and to highlight any key issues and/or areas of concern.

3.0 Brief summary of key points contained in the paper/s

Key issues discussed at the last meeting held on 29 March 2017 are noted below:-

New Business Items

- Review of the Committee’s Terms of Reference and Programme of Work; and
- Draft Report on the Review of the Committee’s Effectiveness

Standing Agenda Items

- Financial Report as at 31 December 2016;
- New and/or updated request for approvals; and
- Update on the Common Investment Fund

4.0 Recommendation/s for the Trust Board (please state if the paper/s is for information/noting or for approval by Board members)

To note, for information, the minutes of the Charitable Funds Committee meeting (SET/29a/17) held on 29 March 2017 and the Report of the Committee’s Effectiveness for 2016/17 (SET/29d/17). To approve the revised Terms of Reference (SET/29b/17) and Programme of Work (SET/29c/17) for the Committee (copy attached in tracked changes format for ease of reference).

Lead Director: Mrs Helen Minford
Designation: Non-Executive Director
Date: 19 May 2017