

## Equality, Good Relations and Human Rights Screening Template

**\*\*\*Completed Screening Templates are public documents and will be posted on the Trust's website\*\*\***

See [Guidance Notes](#) for further background information on the relevant legislation and for help in answering the questions on this template (follow the links).

### **(1) Information about the Policy/Proposal**

(1.1) Name of the policy/proposal

Management of the Northern Ireland Central Alert System

(1.2) Is this a new, existing or revised policy/proposal?

Revised policy replacing the SABS policy

(1.3) What is it trying to achieve (intended aims/outcomes)?

To provide guidance for staff in the reporting of incidents involving medical devices and the circulation of Alerts

(1.4) Are there any Section 75 categories (see list in 3.1) which might be expected to benefit from the intended policy/proposal?

This will benefit staff in the management of medical device incidents

(1.4) Who owns and who implements the policy/proposal - where does it originate, for example DHSSPS, HSCB?

**Owned by Chief Executive and Director of HR & Corporate Affairs; and**

**Implemented by Assistant Director, Risk Management & Governance**





(1.6) Are there any factors that could contribute to/detract from the intended aim/outcome of the policy/proposal/decision? (Financial, legislative or other constraints?)

NO

(1.7) Who are the internal and external stakeholders (actual or potential) that the policy/proposal/decision could impact upon? (staff, service users, other public sector organisations, , trade unions, professional bodies, independent sector, voluntary and community groups etc)

The stakeholders affected by this policy are staff and patients/clients

(1.8) Other policies with a bearing on this policy/proposal (for example regional policies) - what are they and who owns them?

- H&S policies

## (2) Available evidence

Evidence to help inform the screening process may take many forms. What evidence/information (both qualitative and quantitative) have you gathered to inform this policy? Specify details for relevant Section 75 categories.

<b><i>Details of evidence/information</i></b>
<ul style="list-style-type: none"> <li>• DB 2010 (rev 2015) (NI) - 01 Reporting of Adverse Incidents and Disseminating Alerts;</li> <li>• DB 2006 (05) (rev April 2014) Managing Medical Devices;</li> <li>• Controls Assurance Standards – Medical Devices;</li> <li>• Medicines and Healthcare Products Regulatory Agency (MHRA);</li> <li>• Dept. of Health, Northern Ireland Adverse Incident Centre (NIAIC) Medical Device and Estates Safety Policy Branch;</li> <li>• Medical Device Alert MDA/2011/01 issued by MHRA in January 2011;</li> <li>• Medical Devices Policy &amp; Operational Guidelines.</li> </ul>

## (3) Needs, experiences and priorities

(3.1) Taking into account the information above what are the different needs, experiences and priorities of each of the Section 75 categories and for both service users and staff.

<b>Category</b>	<b>Needs, experiences and priorities</b>	
	<b><i>Service users</i></b>	<b><i>Staff</i></b>
Gender	<b>This policy is designed to meet the needs of both men and women</b>	<b>This policy is designed to meet the needs of both men and women</b>
Age	<b>This policy is designed to meet the needs of all ages</b>	<b>This policy is designed to meet the needs of all ages</b>
Religion	<b>This policy is designed to meet the needs of staff of all religions. The Trust will take</b>	<b>This policy is designed to meet the needs of staff of all religions. The Trust will take</b>

	<b>into account differing religious opinions</b>	<b>into account differing religious opinions</b>
Political Opinion	<b>This policy is designed to meet the needs of staff of all political opinions</b>	<b>This policy is designed to meet the needs of staff of all political opinions</b>
Marital Status	<b>This policy is designed to meet the needs of staff who are married, single, separated, divorced, widowed or have a partner of the opposite sex</b>	<b>This policy is designed to meet the needs of staff who are married, single, separated, divorced, widowed or have a partner of the opposite sex</b>
Dependent Status	<b>This policy is designed to meet the needs of all staff with or without dependents</b>	<b>This policy is designed to meet the needs of all staff with or without dependents</b>
Disability	<b>This policy is designed to meet the needs of all staff with or without disabilities. The Trust will assist staff who have a sensory disability through provision of alternative formats, sign language interpreter, etc</b>	<b>This policy is designed to meet the needs of all staff with or without disabilities. The Trust will assist staff who have a sensory disability through provision of alternative formats, sign language interpreter, etc</b>
Ethnicity	<b>This policy is designed to meet the needs of all staff from all ethnic backgrounds. The Trust will provide interpreters for those who do not speak English as a first language.</b>	<b>This policy is designed to meet the needs of all staff from all ethnic backgrounds. The Trust will provide interpreters for those who do not speak English as a first language.</b>
Sexual Orientation	<b>This policy is designed to meet the needs of all staff including those with same sex partners</b>	<b>This policy is designed to meet the needs of all staff including those with same sex partners</b>

(3.2) Provide details of how you have involved stakeholders, views of colleagues, service users and staff etc when screening this policy/proposal.

### **Trustwide Consultation and comments invited**

**Reviewed by staff within RMG Directorate**

## **(4) Screening Questions**

You now have to assess whether the impact of the policy/proposal is major, minor or none. You will need to make an informed judgement based on the information you have gathered.

### **(4.1) What is the likely impact of equality of opportunity for those affected by this policy/proposal, for each of the Section 75 equality categories?**

<b>Section 75 category</b>	<b>Details of policy/proposal impact</b>		<b>Level of impact? Minor/major/none</b>
	<b>Services Users</b>	<b>Staff</b>	
Gender	None	None	
Age	None	None	
Religion	None	None	
Political Opinion	None	None	
Marital Status	None	None	
Dependent Status	None	None	
Disability	None	None	
Ethnicity	None	None	
Sexual Orientation	None	None	

<b>(4.2) Are there opportunities to better promote equality of opportunity for people within Section 75 equality categories?</b>	
<b>Section 75 category</b>	<b>Please provide details</b>
Gender	None
Age	None
Religion	None
Political Opinion	None
Marital Status	None
Dependent Status	None
Disability	None
Ethnicity	None
Sexual Orientation	None

<b>(4.3) To what extent is the policy/proposal likely to impact on good relations between people of different religious belief, political opinion or racial group? minor/major/none</b>		
<b>Good relations category</b>	<b>Details of policy/proposal impact</b>	<b>Level of impact Minor/major/none</b>
Religious belief	None	None
Political opinion	None	None
Racial	None	None



group		
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<b>(4.4) Are there opportunities to better promote good relations between people of different religious belief, political opinion or racial group?</b>	
<b>Good relations category</b>	<b>Please provide details</b>
Religious belief	None
Political opinion	None
Racial group	None

**(5) Consideration of Disability Duties**

<b>(5.1) How does the policy/proposal encourage disabled people to participate in public life and promote positive attitudes towards disabled people?</b>
Not applicable

**(6) Consideration of Human Rights**

(6.1) Does the policy/proposal affect anyone’s Human Rights?  
Complete for each of the articles

Article	Positive impact	Negative impact = human right interfered	Neutral impact



		with or restricted	
Article 2 – Right to life			X
Article 3 – Right to freedom from torture, inhuman or degrading treatment or punishment			X
Article 4 – Right to freedom from slavery, servitude & forced or compulsory labour			X
Article 5 – Right to liberty & security of person			X
Article 6 – Right to a fair & public trial within a reasonable time			X
Article 7 – Right to freedom from retrospective criminal law & no punishment without law			X
Article 8 – Right to respect for private & family life, home and correspondence.			X
Article 9 – Right to freedom of thought, conscience & religion			X
Article 10 – Right to freedom of expression			X
Article 11 – Right to freedom of assembly & association			X
Article 12 – Right to marry & found a family			X
Article 14 – Prohibition of discrimination in the enjoyment of the convention rights			X
1 <sup>st</sup> protocol Article 1 – Right to a peaceful enjoyment of possessions & protection of property			X
1 <sup>st</sup> protocol Article 2 – Right of access to education			X

**Please note: If you have identified potential negative impact in relation to any of the Articles in the table above, speak to your line manager and/or Equality Unit. It may also be necessary to seek legal advice.**



(6.2) Please outline any actions you will take to promote awareness of human rights and evidence that human rights have been taken into consideration in decision making processes.

Trust Staff Training for Equality, Diversity and Human Rights

**(7) Screening Decision**

**(7.1) Given the answers in Section 4, how would you categorise the impacts of this policy/proposal?**

Major impact	
Minor impact	
No impact	X

**(7.2) Do you consider the policy/proposal needs to be subjected to ongoing screening**

Yes	
No	X

**(7.3) Do you think the policy/proposal should be subject to and Equality Impact Assessment (EQIA)?**

Yes	
No	X



(7.4) Please give reasons for your decision and detail any mitigation considered.

The Trust has carried out an equality screening of the policy and has not identified a potential adverse impact for the nine equality categories. The Trust undertakes to monitor the application of the policy and review regularly.

## **(8) Monitoring**

Please detail how you will monitor the effect of the policy/proposal for equality of opportunity and good relations, disability duties and human rights?

Adherence to these policies is monitored on an on-going basis by the Risk Management Department through regular audit process

The NIAIC Liaison Officer oversees the reporting of incidents involving medical devices and the distribution of alerts from the DoH within the Trust

Approved Lead Officer: Irene Low

Position: AD, Risk Management & Governance

Date: 7 June 2017

Policy/proposal screened by: Valerie Walker

**Please forward completed schedule to:**

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