

## Equality, Good Relations and Human Rights Screening Template

**\*\*\*Completed Screening Templates are public documents and will be posted on the Trust's website\*\*\***

See [Guidance Notes](#) for further background information on the relevant legislation and for help in answering the questions on this template (follow the links).

### **(1) Information about the Policy/Proposal**

(1.1) Name of the policy/proposal

Policy for Accompanying Patients to the Department of Radiology

(1.2) Is this a new, existing or revised policy/proposal?

Revised

(1.3) What is it trying to achieve (intended aims/outcomes)?

This policy details the procedure for accompanying patients to the Department of Radiology for imaging examinations or interventional procedures. This will ensure that any patient care needs are met during this time. This policy encompasses both patient safety and patient experience standards and ensures compliance with Clinical Governance.

(1.4) Are there any Section 75 categories which might be expected to benefit from the intended policy/proposal?

None

(1.5) Who owns and who implements the policy/proposal - where does it originate, for example DHSSPS, HSCB?

SEHSCT

(1.6) Are there any factors that could contribute to/detract from the intended aim/outcome of the policy/proposal/decision? (Financial, legislative or other constraints?)

Staffing levels

(1.7) Who are the internal and external stakeholders (actual or potential) that the policy/proposal/decision could impact upon? (staff, service users, other public sector organisations, , trade unions, professional bodies, independent sector, voluntary and community groups etc)

- Assistant Directors
- Ward Sisters
- Nursing staff and healthcare assistants
- Midwifery staff, support workers, health care assistants, maternity
- Superintendent Radiographers
- Radiographers/Ultrasonographers
- Consultant Radiologists
- Patients
- Porter staff
- Medical staff

(1.7) Other policies with a bearing on this policy/proposal (for example regional policies) - what are they and who owns them?

Central Nursing Advisory Committee Delegation Decision making Framework

**(2) Available evidence**

Evidence to help inform the screening process may take many forms. What evidence/information (both qualitative and quantitative) have you gathered to inform this policy? Specify details for relevant Section 75 categories.

<i>Details of evidence/information</i>
-

**(3) Needs, experiences and priorities**

(3.1) Taking into account the information above what are the different needs, experiences and priorities of each of the Section 75 categories and for both service users and staff.

<b>Category</b>	<b>Make up</b>	
	<b>Service users</b>	<b>Staff</b>
Gender	None	None
Age	“	“
Religion	“	“
Political Opinion	“	“
Marital Status	“	“
Dependent Status		“
Disability	It is possible that some patients may have a disability. Patients’ needs are taken into consideration and reasonable adjustments made	“
Ethnicity	If a patient does not speak	“

	English as a first language a face to face or telephone interpreting service is available	
Sexual Orientation	“	“

(3.2) Provide details of how you have involved stakeholders, views of colleagues, service users and staff etc when screening this policy/proposal.

The Radiology Services Manager and the Clinical Manager for Surgery are responsible for the implementation of this policy. It is the responsibility of Assistant Directors/Ward Sisters to ensure that this policy has been brought to the attention of all relevant staff and it is the responsibility of those staff to read and adhere to the contents.

This policy will be disseminated to the following groups of staff:-

- Assistant Directors
- Ward Sisters
- Superintendent Radiographers

#### (4) Screening Questions

You now have to assess whether the impact of the policy/proposal is major, minor or none. You will need to make an informed judgement based on the information you have gathered.

**(4.1) What is the likely impact of equality of opportunity for those affected by this policy/proposal, for each of the Section 75 equality categories?**

Section 75 category	Details of policy/proposal impact		Level of impact? Minor/major/none
	Staff	Service Users	
Gender	None	None	
Age	“	“	
Religion	“	“	

Political Opinion	“	“	
Marital Status	“	“	
Dependent Status	“	“	
Disability	“	“	
Ethnicity	“	“	
Sexual Orientation	“	“	

<b><i>(4.2) Are there opportunities to better promote equality of opportunity for people within Section 75 equality categories?</i></b>	
<b><i>Section 75 category</i></b>	<b><i>Please provide details</i></b>
Gender	-
Age	-
Religion	-
Political Opinion	-
Marital Status	-
Dependent Status	-
Disability	-
Ethnicity	-
Sexual Orientation	-

***(4.3) To what extent is the policy/proposal likely to impact on good relations between people of different religious belief, political opinion or racial group? minor/major/none***

<b>Good relations category</b>	<b>Details of policy/proposal impact</b>	<b>Level of impact Minor/major/none</b>
Religious belief		None
Political opinion		None
Racial group		None

<b>(4.4) Are there opportunities to better promote good relations between people of different religious belief, political opinion or racial group?</b>	
<b>Good relations category</b>	<b>Please provide details</b>
Religious belief	-
Political opinion	-
Racial group	-

### **(5) Consideration of Disability Duties**

<b>(5.1) How does the policy/proposal encourage disabled people to participate in public life and promote positive attitudes towards disabled people?</b>
No impact

### **(6) Consideration of Human Rights**

(6.1) Does the policy/proposal affect anyone's Human Rights?  
Complete for each of the articles

Article	Positive impact	Negative impact = human right interfered with or restricted	Neutral impact

Article 2 – Right to life			√
Article 3 – Right to freedom from torture, inhuman or degrading treatment or punishment			√
Article 4 – Right to freedom from slavery, servitude & forced or compulsory labour			√
Article 5 – Right to liberty & security of person			√
Article 6 – Right to a fair & public trial within a reasonable time			√
Article 7 – Right to freedom from retrospective criminal law & no punishment without law			√
Article 8 – Right to respect for private & family life, home and correspondence.			√
Article 9 – Right to freedom of thought, conscience & religion			√
Article 10 – Right to freedom of expression			√
Article 11 – Right to freedom of assembly & association			√
Article 12 – Right to marry & found a family			√
Article 14 – Prohibition of discrimination in the enjoyment of the convention rights			√
1 <sup>st</sup> protocol Article 1 – Right to a peaceful enjoyment of possessions & protection of property			√
1 <sup>st</sup> protocol Article 2 – Right of access to education			√

**Please note: If you have identified potential negative impact in relation to any of the Articles in the table above, speak to your line manager and/or Equality Unit. It may also be necessary to seek legal advice.**

(6.2) Please outline any actions you will take to promote awareness of human rights and evidence that human rights have been taken into consideration in decision making processes.

Training (E&HR)

## **(7) Screening Decision**

**(7.1) How would you categorise the impacts of this decision or policy/proposal?**

Major impact	
Minor impact	
No impact	√

**(7.2) Do you consider the policy/proposal needs to be subjected to ongoing screening**

Yes	
No	√

**(7.3) Do you think the policy/proposal should be subject to and Equality Impact Assessment (EQIA)?**

Yes	
No	√

(7.4) Please give reasons for your decision and detail any mitigation considered.

**(8)Monitoring**

Please detail how you will monitor the effect of the policy/proposal for equality of opportunity and good relations, disability duties and human rights?

Ongoing observational audit of compliance.

Complaints and incidents relating to the policy principles will be monitored and addressed as required.



Approved Lead Officer: \_\_\_\_\_

Position: \_\_\_\_\_

Date: \_\_\_\_\_

Policy/proposal screened by: A.Lattimer

**Please forward completed screening template to the Equality Unit**