

1 June 2018

Our Ref: RFI 23501

Dear

**Freedom of Information Act 2000
Request in Relation to Requesting Energy Management**

I am writing to confirm that the South Eastern Health & Social Care Trust (the Trust) has now completed its search for information relating to the above which you requested on 14 May 2018.

A response to each of the questions raised has been provided by the Finance & Estates Directorate and is attached in Appendix A.

If you are unhappy as to how this request has been handled you have the right to seek a review within the Trust in the first instance. You should write to the: Information Governance Department, Lough House, Ards Community Hospital (informationgovernance@setrust.hscni.net) within two months of the date of this response and your complaint will be considered and a response provided, within 20 working days of receipt.

If, after receiving a response, you remain unhappy, you can refer your complaint to the Information Commissioner at The Information Commissioner's office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF. It is important to note that if you refer any matter to the Information Commissioner, you will need to show evidence of having gone through the Trust's internal review procedure to try to resolve the matter with the Trust in the first instance.

If you have any queries about this letter, please do not hesitate to contact me. Please remember to quote the reference number above in any future communications.

Yours sincerely,

**V Smith (Miss)
Information Governance Assistant**

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Appendix A

Q1. The supplier who provides the software to the organisation?

A1. The Trust's software supplier is Trend.

Q2. The cost associated with the software. Please provide me with the annual spend.

A2. There is no cost associated with the use of the software.

Q3. What is the brand of the software?

A3. Trend Energy Manager.

Q4. What is the duration of the contract?

A4. As this was a onetime licence purchase, there is no contract associated with the software.

Q5. When does this contract expires?

A5. Please see above response A4.

Q6. When does the organisation plan to review this contract?

A6. Please see above response A4.

Q7. Can you please provide me with the contract description of the services provided under the agreement with the supplier? This also includes potential extensions and support and maintenance services.

A7. As the software is user maintained, this is not applicable.

Q8. What is the organisation's annual energy spend for the following:

a. Electricity

b. Gas

c. Water

A8. The Trust's Annual Spend on:

Electricity - £2.965m

Gas - £2.587m

Water - £0.5m

Q9. What is the total number of meter points for Electricity for:

a. Non Half Hourly (NHH) meter points

b. Half Hourly (HH) meter points

A9. The Trust's number of Electricity meter points:

a. Non Half Hourly (NHH) meter points - 91 (including domestic type)

b. Half Hourly (HH) meter points - 17

Q10. What is the total number of Gas meter points?

A10. 106

Q11. What is the total number of Water meter points?

A11. 95

Q12. What is the total number of meter points for specialist gases and liquids?

A12. Not Applicable.

Q13. Can you please provide me with the contact details of the key person responsible for this contract or around energy management.

A13. Eddie Kerr is the Specialist Engineering & Energy Manager.
Email: Eddie.kerr@setrust.hscni.net

Q14. Can you please send me the organisations' energy management strategy/plan that covers 2018?

A14. There is no formal written plan in place. This is controlled under ISO14001 objectives - smart purchasing strategy, use of renewables and staff training/interaction actioned. Please find attached for your information The Carbon Management Policy (Policy Code: SET/Gen (154) 2016).