

17 July 2018

Our Ref: RFI 23924

Dear

**Freedom of Information Act 2000
Information in Relation to Trust Policy regarding Domestic Violence**

I am writing to confirm that the South Eastern Health & Social Care Trust (the Trust) has now completed its search for information relating to the above which you requested on 18 June 2018.

Does your Trust have a specific policy to support staff who may suffer domestic violence?

Yes the Trust does have a policy in relation to Domestic Violence and Abuse. Please find attached a copy of the policy, entitled 'Policy on Domestic Violence and Abuse in the Workplace'. Policy Code: SET/HR (06) 2010. It is currently being reviewed at a regional level.

If you are unhappy as to how this request has been handled, you have the right to seek a review within the Trust in the first instance. You should write to the Information Governance Department, Lough House, Ards Community Hospital (informationgovernance@setrust.hscni.net) within two months of the date of this response and your complaint will be considered and a response provided, within 20 working days of receipt.

If, after receiving a response, you remain unhappy, you can refer your complaint to the Information Commissioner at The Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF. It is important to note that if you refer any matter to the Information Commissioner, you will need to show evidence of having gone through the Trust's internal review procedure to try to resolve the matter with the Trust in the first instance.

If you have any queries about this letter, please do not hesitate to contact me. Please remember to quote the reference number above in any future communications.

Yours sincerely

**Catherine Treanor
Information Governance Assistant**