

29 September 2016

Our Ref: RFI 18242

Your Ref: AR/DD

Dear

Freedom of Information Act 2000 – Documentation in relation to the referral process between the Trust and SET Connects

I am writing to confirm that the South Eastern Health & Social Care Trust (the Trust) has now completed its search for the information relating to the above which you requested on 26 August 2016.

Please see attached the following documents:-

- SET Connects – Procedure for assessment and therapy October 2013
- Post Adoption Therapeutic Support Services – Procedure for allocation of appointments 28 March 2014
- Post Adoption Therapeutic Support Services – Procedure for referral process May 2015
- Post Adoption Therapeutic Support Services – Procedure for assessment and therapy 28 March 2014
- SET Connects – Procedure for referral process May 2015
- SET Connects – Procedure for allocation of appointments October 2013
- SET Connects leaflet

Under the terms of the legislation, if you are unhappy with this response you have the right to seek a review within the Trust in the first instance. If you wish to do so, please write to me at the address below.

If after such a review you are still unhappy with the response, you have the right to appeal to the Information Commissioner who will undertake an independent review. The Information Commissioner can be contacted at The Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, SK9 5AF.

If you have any queries about this letter, please do not hesitate to contact me. Please remember to quote the reference number above in any future communications.

Yours sincerely

L McAree (Miss)
Head of Information Governance &
Directorate Support