



Children (NI) Order 1995

Inspection of Sessional Day Care and Full Day Care

Staff Questionnaire

Dear Staff Member

The Children (NI) Order 1995 requires the Trust to inspect childminders and day care providers on an annual basis. As Part of this inspection we invite staff who are working with children in these facilities to make comments on the form below.

Please return via email to the Trust at early.years@setrust.hscni.net or via post to Early Years Team, Ward 25, Downshire Estate, Ardglass Road, Downpatrick, BT30 6RA. Any information shared with your employer will be done so on an anonymous basis unless you have stated otherwise.

The Trust has a legal responsibility to comply with the Freedom of Information Act. Any information you provide to us may be subject to public disclosure under the Act, unless legally exempt. Any personal data from which you or others can be identified, including name(s) and contact details, will be protected under the terms of the Data Protection Act 1998 and will not be disclosed to other parties without your explicit consent.

You will be given an opportunity to speak to the Inspector on the day. However you are welcome to contact the Early Years team at any time to discuss any issues.

To be completed by the Early Years team prior to being sent out.

Name of Day Care Setting:	
Inspector:	

1.	Position held in the facility

2.	Qualifications held

3.	When did you start working at the facility?		
	0-6 months		
	6-12 months		
	12-24 months		
	2 years +		

4.	Do you feel adequately trained and prepared to undertake your role?			
	Yes		No	
What further training do you feel would be beneficial to you?				

5.	Are you aware of the Childminding and Day Care for Children under age 12-Minimum Standards and your role to provide care whilst meeting these Standards?			
	Yes		No	
Comment				

6.	Are you aware of all your facility's policies and risk assessments?			
	Yes		No	
Comment				

7.	Are all new and updated policies and risk assessments shared with you?			
	Yes		No	
Comment				

8.	Please describe your understanding of your role in relation to Safeguarding and Child Protection?			

9.	Are you involved in discussion about the daily routine/curriculum provided?			
	Yes		No	
Comment				

10.	Please describe how you would make any comments or express any concerns about the practice in your facility and do you feel able to do so?			

11.	Are you fully aware of your obligation to “whistle blow” in line with the facility’s policy?
Yes	<input type="checkbox"/>
No	<input type="checkbox"/>
Comment	

12.	Are you aware of the role of the Early Years Team?
Yes	<input type="checkbox"/>
No	<input type="checkbox"/>

13.	Do you know that you can contact the link social worker at any time?
Yes	<input type="checkbox"/>
No	<input type="checkbox"/>

14.	Have you any other comments to make or concerns to express?

Name:	
Signature:	
Date:	

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* Please feel free to contact the inspecting social worker to discuss any comments or concerns about the child care setting.

Early Years Team, Ward 25, Downshire Estate, Downpatrick, BT30 6RA Telephone: 4451 3807