



Paper No. SET/61/19	
	Tick One ✓
For discussion	
For approval	
For information/noting	✓

Date of Trust Board Meeting: 28 August 2019
Confidential or Public Agenda: Public
Agenda item: Update – Charitable Trust Funds meeting held on 5 June 2019

1.0 Introduction

This paper provides a report on the last meeting of the Charitable Trust Funds Committee held on 5 June 2019, chaired by Mrs Helen Minford, Non-Executive Director.

2.0 Background information

The Trust Board has five sub committees, one of which is the Charitable Trust Funds. All sub committees are required to submit minutes of their meetings to the Trust Board and to highlight any key issues and/or areas of concern.

3.0 Brief summary of key points contained in the paper/s

Normally, the minutes of the Charitable Funds Committee are presented to the Trust Board at the next meeting following the Charitable Funds meeting ie, 26 June 2019. However, as the last meeting (held on 5/6/19) had detailed discussion on the Charitable Fund Annual Accounts the minutes are not released until the August Trust Board meeting after the Accounts are laid at the Assembly (post June 2019). Key issues discussed at the meeting are highlighted below:-

- Revisions to the Committee’s Terms of Reference;
- Draft Charitable Funds Accounts 2018/19 and Letter of Representation; and
- Draft Report to those Charged with Governance 2018/19.

4.0 Recommendation/s for the Trust Board (please state if the paper/s is for information/noting or for approval by Board members)

To note, for information, the minutes of the Charitable Funds Committee meeting held on 5 June 2019.

Lead Director: Mrs Helen Minford

Designation: Non-Executive Director

Date: 15 August 2019