



<b>Paper No. SET/73/19</b>	
For discussion	
For approval	
For information/noting	✓

**Date of Trust Board Meeting:** 2 October 2019

**Confidential or Public Agenda:** Public

**Agenda item:** Minutes of the Governance Assurance Committee meeting held on 18 September 2019

**1.0 Introduction**

This attach minutes provide a report on the last meeting of the Governance Assurance Committee held on 18 September 2019, chaired by Dr Maura Briscoe, Non-Executive Director.

**2.0 Background information**

The Trust Board has five sub committees, one of which is the Governance Assurance Committee. All sub committees are required to submit minutes of their meetings to the Trust Board and to highlight key issues and/or areas of concern that require attention.

**3.0 Brief summary of key points contained in the paper/s**

The minutes of the meeting held on 18 September 2019 are attached, for information. There are no areas of concern requiring the attention of the Trust Board. Reports on the work of the Corporate Control and Safety, Quality Improvement & Innovation Committees were presented to members, for information. Key items discussed included:-

Update on Matters Arising issues.

New Business items:-

- Identification of case study for Board Governance Self-Assessment Tool;
- Comments/observations from Internal Audit; and
- Schedule of dates for Governance Assurance Meetings – 2020

Standing Agenda Items:-

- Update on Corporate Risk Register as at 30/9/19; and
- Update – Organisational Controls Assurance Group.

**4.0 Recommendation/s for the Trust Board (please state if the paper/s is for information/noting or for approval by Board members)**

To note, for information, the minutes of the meeting of the Governance Assurance Committee held on 18 September 2019.

**Lead Director:** Dr Maura Briscoe

**Designation:** Non-Executive Director

**Date:** 23 September 2019

Cover Sheet for Trust Board \_June 2015