



<b>Paper No. SET/83/19</b>	
	<b>Tick One ✓</b>
For discussion	
For approval	
For information/noting	✓

**Date of Trust Board Meeting:** 27 November 2019  
**Confidential or Public Agenda:** Public  
**Agenda item:** Update – Charitable Trust Funds meeting held on 2 October 2019

## 1.0 Introduction

This paper provides a report on the last meeting of the Charitable Trust Funds Committee held on 2 October 2019, chaired by Mrs Helen Minford, Non-Executive Director.

## 2.0 Background information

The Trust Board has five sub committees, one of which is the Charitable Trust Funds. All sub committees are required to submit minutes of their meetings to the Trust Board and to highlight any key issues and/or areas of concern.

## 3.0 Brief summary of key points contained in the paper/s

Key issues discussed at the last meeting held on 2 October 2019 are noted below:-

### ***New Business Items – for action***

- Final Version of the Committee’s Terms of Reference (post Trust Board meeting held on 5 June 2019);
- Draft Charitable Funds Procedures;
- Paper regarding Approval/Change of working of a fund purpose;
- Final Report to those Charged with Governance

### ***New Business Items – for information/noting***

- There were a number of business items for information/noting.

### ***Standing Agenda Items***

- Financial Report as at 31 August 2019;
- Update on the Common Investment Fund

## 4.0 Recommendation/s for the Trust Board (please state if the paper/s is for information/noting or for approval by Board members)

To note, for information, the minutes of the Charitable Funds Committee meeting held on 2 October 2019.

**Lead Director:** Mrs Helen Minford  
**Designation:** Non-Executive Director  
**Date:** 18 November 2019