



Paper No. SET/68/20 (a,b,c)	
	Tick One ✓
For discussion	
For approval	✓ c
For information/noting	✓ a,b

Date of Trust Board Meeting: 25 November 2020
Confidential or Public Agenda: Public
Agenda item: Report and Minutes of the Audit Committee meeting held on 8 October 2020 and revised Terms of Reference for the Committee

1.0 Introduction

This paper provides a report on the meeting of the Audit Committee held on 8 October 2020 chaired by Mr Brady, Non-Executive Director.

2.0 Background information

The Trust Board has five sub committees, one of which is the Audit Committee. All sub committees are required to submit minutes of their meetings to the Trust Board and to highlight any key issues and/or areas of concern.

3.0 Brief summary of key points contained in the paper/s

Key issues discussed at the meeting held on 8 October 2020 are detailed below:-

- Draft Mid-Year Assurance Statement
- Counter Fraud Action Plan Annual Update
- Schedule of Dates for Meetings – 2021
- HSC (F) 30-2020 – Covid-19 Fraud Risks – NIAO publication
- Good Practice Guide – Guide for Audit & Risk Committees on Financial Reporting and Management during Covid-19 – NAO publication (UK wide)
- Progress Report to Audit Committee dated 5 October 2020 by Internal Audit
- Mid-Year Follow Up – Internal Audit Recommendations
- Internal Audit Mid-Year Assurance Statement
- BSO Internal Audit HSC General Annual Report 2019/20
- Internal Audit Strategy and Plan 2020/21 – 2022/23
- Final Report to Those Charged with Governance (Report from External Audit)
- Report on Incidents of Theft, Fraud, Bribery & Whistleblowing and NFI update;
- Revised Committee’s Terms of Reference to reflect Covid-19 & HSC Rebuild;

4.0 Recommendation/s for the Trust Board (please state if the paper/s is for information/noting or for approval by Board members)

To note, for information, the minutes of the Audit Committee meeting held on 8 October 2020.

To approve the revised Terms of Reference for the Committee (copy attached in tracked changes format for ease of reference) (SET/69/c/20).

Lead Director: Mr Noel Brady

Designation: Chairman of Audit Committee, Non-Executive Director

Date: 20 November 2020