



Paper No. SET/23a–c/21	
For discussion	
For approval	✓
For information/noting	✓

Date of Trust Board Meeting: 24 March 2021

Confidential or Public Agenda: Public

Agenda item: Report and Minutes of the Governance Assurance Committee meeting held on 10 March 2021

1.0 Introduction

The attached minutes provide a report on the last meeting of the Governance Assurance Committee held on 10 March 2021, chaired by Dr Maura Briscoe, Non-Executive Director.

2.0 Background information

The Trust Board has five sub committees, one of which is the Governance Assurance Committee. All sub committees are required to submit minutes of their meetings to the Trust Board and to highlight key issues and/or areas of concern that require attention.

3.0 Brief summary of key points contained in the paper/s

The minutes of the meeting held on 10 March 2021 [Paper No. SET/23b/21] are attached, for information. There are no areas of concern requiring the attention of the Trust Board.

The following documents were also discussed and reviewed at the meeting and are presented to the Trust Board for approval and/or information:-

- Updated Terms of Reference [Paper No. SET/24a/21] and Programme of Work [Paper No. SET/24b/21] in tracked changes format (for approval) – there are no significant changes/amendments to these documents;
- Report on the Review of Effectiveness of the Committee [Paper No. SET/23c/21] (for information); and
- Annual Report of the Governance Assurance 2020/21 [Paper No. SET/24 c/21] (for approval);

4.0 Recommendation/s for the Trust Board (please state if the paper/s is for information/noting or for approval by Board members)

To note, for information, the minutes of the meeting of the Governance Assurance Committee held on 10 March 2021 together with the Report of the Review of the Effectiveness of the Committee for 2020/21.

To note, for approval, the revised Terms of Reference and Programme of Work for the Governance Assurance Committee and the Annual Report of the Governance Assurance Committee for 2020/21.

Lead Director: Dr Maura Briscoe

Designation: Non-Executive Director

Date: 15 March 2021