



<b>Paper No. SET/39a/21</b>	
	<b>Tick One ✓</b>
For discussion	
For approval	
For information/noting	✓

**Date of Trust Board Meeting:** 23 June 2021  
**Confidential or Public Agenda:** Public  
**Agenda item:** Update – Charitable Funds meeting held on 16 June 2021

## 1.0 Introduction

This paper provides a report on the meeting of the Charitable Funds Committee held on 16 June 2021, chaired by Mrs Helen Minford, Non-Executive Director.

## 2.0 Background information

The Trust Board has five sub committees, one of which is the Charitable Trust Funds. All sub committees are required to submit minutes of their meetings to the Trust Board and to highlight any key issues and/or areas of concern.

## 3.0 Brief summary of key points contained in the paper/s

Key issues discussed at the last meeting held on 16 June 2021 are noted below:-

### ***New Business Items***

- Draft Charitable Trust Funds Accounts for 2020/21 and the Letter of Representation
- Draft Report to Those Charged with Governance
- Review of the Committee’s Terms of Reference and Programme of Work for 2021/22
- Draft Report on the Review of the Effectiveness of the Committee for 2020/21

## 4.0 Recommendation/s for the Trust Board (please state if the paper/s is for information/noting or for approval by Board members)

To note, for information, the report of the Charitable Funds Committee meeting held on 16 June 2021 the minutes of which will be tabled at the next Trust Board meeting scheduled for 25 August 2021 when the consolidated Annual Report and Accounts have been laid before the Northern Ireland Assembly.

To consider, **for approval**, the Committee’s revised Terms of Reference (SET/40a/21), Programme of Work for 2021/22 (SET/40b/21) and the Report on the Review of the Effectiveness of the Committee for 2020/21 (SET/39b/21).

**Lead Director:** Mrs Helen Minford  
**Designation:** Non-Executive Director  
**Date:** 17 June 2021