

7th July 2020

Our Ref: RFI 34294

Dear

**Freedom of Information Act 2000
Information in Relation to Agency and Bank Spend**

I am writing to confirm that the South Eastern Health & Social Care Trust (the Trust) has now completed its search for information relating to above which you requested on 16 April 2020.

A response to each of the questions raised has been provided by the Finance and Estates Directorate and is attached in Appendix A.

If you are unhappy as to how this request has been handled, you have the right to seek a review within the Trust in the first instance. You should write to the Information Governance Department, Lough House, Ards Community Hospital (informationgovernance@setrust.hscni.net) within two months of the date of this response and your complaint will be considered and a response provided, within 20 working days of receipt.

If, after receiving a response, you remain unhappy, you can refer your complaint to the Information Commissioner at The Information Commissioner's Office –Northern Ireland, 3rd Floor, 14 Cromac Place, Belfast, BT7 2JB. It is important to note that if you refer any matter to the Information Commissioner, you will need to show evidence of having gone through the Trust's internal review procedure to try to resolve the matter with the Trust in the first instance.

If you have any queries about this letter, please do not hesitate to contact me. Please remember to quote the reference number above in any future communications.

Yours sincerely

**Rebecca Manning
Information Governance Assistant**

Q1. Please disclose the information listed in the below table rows for each of the 4 staff groups in the table columns.

A1. For the information requested please refer to Table 1 below:

Table1

Question No.		Doctors	Nurses	Allied Health Professionals or Health Scientists	Non-Medical, Non-Clinical
1	Please provide agency spend for the staff group for 2019-20	11,851,708	5,915,286	2,281,599	8,304,229
2	Please provide bank spend for the staff group for 2019-20	-	16,227,872	345,287	7,477,476
3	Please confirm which model you have in place for managing the staff group: Email to preferred supplier List, a Master Vendor, a Neutral Vendor, or a Software cascade to a preferred supplier list	Not applicable*	Software	Not applicable*	Not applicable*
4	If you have a master vendor or neutral vendor in place, please confirm who this contract is with and the date on which this contract expires	Not applicable*	Not applicable	Not applicable*	Not applicable*
5	Please confirm what percentage of bookings over the last 6 months have been within the NHS/E agency caps (an approximation based on NHSI data submissions is fine)	Agency Cap not applicable in NI	Agency Cap not applicable in NI	Agency Cap not applicable in NI	Agency Cap not applicable in NI
6	Please confirm which provider manages your direct engagement process, the fee for the service and the date on which this contract expires (no this is not relevant for Nursing)	Not applicable*	Not applicable	Not applicable*	Not applicable*
7	Please confirm what percentage of bookings are processed with a VAT savings by your direct engagement provider	Not applicable*	Not applicable	Not applicable*	Not applicable*
8	Is your bank managed by an external bank provider (eg. NHS Professionals, Bank Partners) or in-house? Please confirm who is the external bank provider and when the contract expires if relevant	No Internal Bank Medics are used via Locum agencies	In -House	In -House	In -House
9	Is your bank managed via software? If so, please confirm which software .	Not applicable	Allocate	No	No
10	Is the Trust likely to undertake any procurement activity over the next 18 months related to provision or bank or agency services or software for the relevant staff group.	No	No	No	No

* Banks in these areas are managed in-house. Records of Bank staff are typically held on an Excel based spreadsheet, and staff contacted directly by managers / team leaders as and when they are required to work bank shifts.