

20 April 2021

Our Ref: RFI 38371

Dear

**Freedom of Information Act 2000
Information in relation to ICT Recruitment.**

I am writing to confirm that the South Eastern Health & Social Care Trust (the Trust) has now completed its search for information relating to above which you requested on 26 March 2021.

A response to each of the questions raised has been provided by the Human Resources & Corporate Affairs Directorate and is attached in Appendix A.

If you are unhappy as to how this request has been handled, you have the right to seek a review within the Trust in the first instance. You should write to the Information Governance Department, Lough House, Ards Community Hospital (informationgovernance@setrust.hscni.net) within two months of the date of this response and your complaint will be considered and a response provided, within 20 working days of receipt.

If, after receiving a response, you remain unhappy, you can refer your complaint to the Information Commissioner at The Information Commissioner's Office –Northern Ireland, 3rd Floor, 14 Cromac Place, Belfast, BT7 2JB. It is important to note that if you refer any matter to the Information Commissioner, you will need to show evidence of having gone through the Trust's internal review procedure to try to resolve the matter with the Trust in the first instance.

If you have any queries about this letter, please do not hesitate to contact me. Please remember to quote the reference number above in any future communications.

Yours sincerely

Rebecca Manning
Information Governance Assistant

Q1. How many posts have been recruited within the ICT department since 1st April, 2018 until now, 26th March, 2021?

A1. There have been 74 posts recruited within the Trusts ICT department since 1st April 2018 to 26th March 2021.

Q2. What were these posts, by title?

A2. Please see Attachment 1 – List of ICT Posts Recruited from 1st April 2018 to 26th March 2021.

Q3. Of these posts how many were advertised on a trust wide basis? If none, why?

A3. All of the posts listed in Attachment 1 were processed through the HSC Recruitment Shared Services Centre and were advertised publicly on www.jobs.hscni.net.

Each post is open to applications from both external and internal candidates.

The Trust does not record whether or not posts are open to internal or external staff only but all permanent posts are open to both internal and external candidates in line with Trust processes.

Q4. Of these posts how many were advertised to include external applicants? If none, why?

A4. As detailed in A3, all of posts listed in Attachment 1 went to HSC Recruitment Shared Services Centre who advertise each post on www.jobs.hscni.net. This is open to both external and internal applicants. It would be normal for all permanent posts to be open to both internal and external applicants.

Q5. Of these posts how many were filled with agency staff?

A5. The Trust do not hold data on numbers of Agency staff regarding recruitment, such staff would be treated as being external applicants as they are not directly employed by the Trust.

Q6. Of these posts how many were filled with staff already within the ICT department?

A6. The Trust does not record if applicants taking up posts are from the same department. However the below table highlights whether the new starts came from:

1. Cross Organisation (ie from another HSC Trust in NI)
2. Internal - Current Trust member of staff
3. External - New starts from organisations outside of the Trust

1 April 2018 to 26 March 2021				
ICT New Starts	Cross Organisation	External	Internal	Total
Total	<10	<10	45	56

You will note that some of the numbers have been masked and this is due to small numbers within a small geographical area.