

12 January 2022

**Our Ref:** RFI 42051

Dear

**Freedom of Information Act 2000  
Information in relation to the Trusts Theatre Systems**

I am writing to confirm that the South Eastern Health & Social Care Trust (the Trust) has now completed its search for information relating to above\* which you requested on 29 November 2021. Please accept my apologies for the delay in responding to your request, due to the impact of Winter Pressures that the Trust is currently facing. Thank you for your understanding and forbearance of this matter.

Following a search of our paper and electronic records, I have established that the information you requested is not held by the Trust.

The information you request may be held by the Business Service Organisation (BSO). If you wish to pursue this request I would suggest you contact BSO on [foi.bso@hscni.net](mailto:foi.bso@hscni.net)

If you are unhappy as to how this request has been handled, you have the right to seek a review within the Trust in the first instance. You should write to the Information Governance Department, Lough House, Ards Community Hospital ([informationgovernance@setrust.hscni.net](mailto:informationgovernance@setrust.hscni.net)) within two months of the date of this response and your complaint will be considered and a response provided, within 20 working days of receipt.

If, after receiving a response, you remain unhappy, you can refer your complaint to the Information Commissioner at The Information Commissioner's Office –Northern Ireland, 3rd Floor, 14 Cromac Place, Belfast, BT7 2JB. It is important to note that if you refer any matter to the Information Commissioner, you will need to show evidence of having gone through the Trust's internal review procedure to try to resolve the matter with the Trust in the first instance.

If you have any queries about this letter, please do not hesitate to contact me. Please remember to quote the reference number above in any future communications.

Yours sincerely

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**Rebecca Manning**  
**Information Governance Assistant**