

Information Governance

21 January 2022

Our Ref: RFI 42113

Dear

**Freedom of Information Act 2000
Information in relation to General Waste Service Contracts**

I am writing to confirm that the South Eastern Health & Social Care Trust (the Trust) has now completed its search for information relating to above which you requested on 2 December 2021. Please accept my apologies for the delay in responding to your request, due to the impact of Winter Pressures that the Trust is currently facing. Thank you for your understanding and forbearance of this matter

A response to each of the questions raised has been provided by the Human Resources & Corporate Affairs Directorate and is attached in Appendix A.

If you are unhappy as to how this request has been handled, you have the right to seek a review within the Trust in the first instance. You should write to the Information Governance Department, Lough House, Ards Community Hospital (informationgovernance@setrust.hscni.net) within two months of the date of this response and your complaint will be considered and a response provided, within 20 working days of receipt.

If, after receiving a response, you remain unhappy, you can refer your complaint to the Information Commissioner at The Information Commissioner's Office –Northern Ireland, 3rd Floor, 14 Cromac Place, Belfast, BT7 2JB. It is important to note that if you refer any matter to the Information Commissioner, you will need to show evidence of having gone through the Trust's internal review procedure to try to resolve the matter with the Trust in the first instance.

If you have any queries about this letter, please do not hesitate to contact me. Please remember to quote the reference number above in any future communications.

Yours sincerely

**Rebecca Manning
Information Governance Assistant**

General waste services contracts – The organisation’s primary general waste service contract.

- Q1. Supplier/Provider of the services**
- Q2. Total Annual Spend – The spend should only relate to each of the service contracts listed above.**
- Q3. A description of the services provided under this contract please includes information if other services are included under the same contract.**
- Q4. The number of sites the contract covers**
- Q5. The start date of the contract**
- Q6. The end date of the contract**
- Q7. The duration of the contract, please include information on any extensions period.**
- Q8. Who within the organisation is responsible for each of these contracts? name, Job Title, contact number and email address.**

A1-8. Please see Attachment 1 - Trust General Waste Service Contracts.