



Title of Paper: Updates to Scheme of Delegated Authority (SoDA)

For Decision Requires majority decision prior to implementation or action.	For Discussion Requires consideration & debate.	For Noting Contains information Members should be made aware.
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1.0 Background

SET Standing Financial Instructions permit the Chief Executive, as Accounting Officer, to delegate to nominated officers' approval limits for the payment of invoices and to contractually commit SET to costs.

DoH Circular HSC(F) 33/2023 and guidance contained in Managing Public Money NI conveys the delegated authority to commit and incur expenditure to the limits stated in Schedule A of Annex 1.

2.0 Key Issues

The financial limits have been reviewed as part of the annual review of the SoDA and to reflect recent changes at Director level and the updated DoH circular. EMT considered these changes on 3 June 2024. The main changes are:

Section	Change
Compensation payments for Clinical Negligence	DoH amended to have full delegated authority
I.T. projects	Digital Health Care NI amended to have approval up to £5m
Compensation payments for Clinical Negligence	Chief Executive amended to reflect increase in delegated limit as per DoH circular

Schedule B of the SoDA sets out those officers to whom authority has been delegated and the limits on that authority. Below this authority, individual Directors are authorised to delegate authority to those who report to them.

3.0 Resources Implications (inc Organisational, Financial, Human Resources)

None.

4.0 Impact on Safety, Quality and Experience (SQE)

None.

5.0 Key Risks and Proposals to Mitigate

None.

Lead Director: Wendy Thompson, Deputy Chief Executive, Director of Finance & Estates

Date: 18 June 2024