



30 August 2024

**Our Ref:** RFI 59355

**Freedom of Information Act 2000  
Information in Relation to the Trusts Children's Resource Panel**

I am writing to confirm that the South Eastern Health & Social Care Trust (the Trust) has now completed its search for information relating to above which you requested on 23 July 2024. Please accept my apologies for the delay in responding to your request. Thank you for your understanding and forbearance.

A response to each of the questions raised has been provided by Children's Services & Social Work Directorate and is attached in Appendix A.

If you are unhappy as to how this request has been handled, you have the right to seek a review within the Trust in the first instance. You should write to the Information Governance Department, Lough House, Ards Community Hospital ([informationgovernance@setrust.hscni.net](mailto:informationgovernance@setrust.hscni.net)) within two months of the date of this response and your complaint will be considered and a response provided, within 20 working days of receipt.

If, after receiving a response, you remain unhappy, you can refer your complaint to the Information Commissioner at The Information Commissioner's Office –Northern Ireland, 3rd Floor, 14 Cromac Place, Belfast, BT7 2JB. It is important to note that if you refer any matter to the Information Commissioner, you will need to show evidence of having gone through the Trust's internal review procedure to try to resolve the matter with the Trust in the first instance.

If you have any queries about this letter, please do not hesitate to contact me. Please remember to quote the reference number above in any future communications.

Yours sincerely

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**Rebecca Manning**  
Information Governance Officer

**Q1. In relation to your Trusts Children's Resource Panel please provide us with a copy of the document which sets out how this panel operates.**

A1. Please see Attachment 1 - Resource Panel Guidance 2022.

**Q2. Please provide us with a copy of the appeal process of the decisions of this panel.**

A2. The Trust does not have an appeals process built into the panel process, therefore there is no Trust document in relation to the appeal process of the decisions of the panel.